

**LAKIREDDY BALI REDDY COLLEGE OF ENGINEERING**

(AUTONOMOUS)

Affiliate to JNTUK Kakinada & Approved by AICTE New Delhi
Centre for Career Guidance & Training

Date: 12-03-2020

CIRCULAR

It is proposed to conduct Special HR Training that includes CV verification, basic HR interview inputs, handling tough questions and Mock-Interviews for the INFYTQ short-listed students on 14th MAR'20 INFYTQ as per the schedule given below.

Sl. no	Slot	Module	III Year Students	Resource persons
1	9:00AM – 12:00PM	HR Skills & Mock Interviews	CSE & IT	1.Dr.KVM Achutaramiah 2. Dr. Sujit Kumar Rath
2	01:00PM – 04:00PM	HR Skills & Mock Interviews	ECE, EEE & Mech, EIE	1.Dr.KVM Achutaramiah 2. Dr. Sujit Kumar Rath

The students are advised to attend the same in order to perform well in the forthcoming placement drive.

9, m 2/ 13/3/2020
PRINCIPAL

Students Check-list

All the registered students should:-

- Come in formal dress code
Boys:- dark colored pant and light colored shirt with nicely polished shoes
Girls:- regular Punjabi dress with sober colors (avoid dark colors with gaudy designs)
- Come with an interview file (executive file of high quality with the certificates arranged from B.Tech on top to SSC at bottom) + 2 copied of approved CV + 4 Photographs + 2 sets of Photocopies of all certificates that are included in the file + pen + scribbling pad.
- Prepare well on HR related topics.

Copy to -

EIE

CSE

IT

EEE

MECHANICAL

T&P Cell